

Trading Account Application Form

Business Details

Business type:	<input type="checkbox"/> Sole Trader <input type="checkbox"/> Partnership <input type="checkbox"/> Private Company <input type="checkbox"/> Public Company
Full name: ("the Applicant")	
Trading name: (If different to above)	
Company Number:	
Physical address:	
Postal address:	
Telephone:	
Facsimile:	
Nature of business:	
Period of ownership:	
No. of employees: (including Principals)	
Bank:	
Branch:	
Person responsible for authorising accounts:	
Person responsible for paying accounts:	

Particulars of Business

1. Owners Details:

Full Name	Residential Address	Position

2. Trading References:

Name	Contact	Phone Number	Payment Terms	Monthly Purchase



TO: Softlink Services Limited ("Softlink")

Application for Customer Account and Provision of Information

I, _____ being the Applicant, or a duly authorised employee/principal/partner [delete whichever is inapplicable] of the Applicant apply for a trading account on the basis of the above information and declare that to the best of my knowledge and belief the information contained in this Application and any additional material provided to Softlink is true and correct in all material respects.

Terms and Conditions of Supply

I confirm that any supplies of goods and services made by Softlink to the Applicant will be on Softlink's standard **Terms and Conditions of Business** (a copy of which is available from our website – www.softlink.co.nz) as they may be amended by notice in writing from time to time and that I have read, understood and accepted those standard **Terms and Conditions of Business** on behalf of the Applicant.

Ownership

The Applicant agrees that pending payment in full the Applicant holds the goods as bailee and Softlink will retain ownership in the goods or any proceeds of on-sale. (Full details are set out in clause 6 of our **Terms and Conditions of Business**).

Collection of Information

I acknowledge that:

- a) personal information collected or held by Softlink (whether contained in this Application or otherwise obtained) is provided and may be held, used and disclosed to enable Softlink to process this or any other application I may make to Softlink, to ascertain at any time my creditworthiness and obtain at any time credit reports, character references or credit statements, to enable Softlink to administer any trading account I may hold with Softlink, to enable Softlink to notify any credit reporting or referencing agency of any application I may make to Softlink or of any default by me in any obligation to Softlink, to enable Softlink to provide to me or have provided to me advice or information concerning products and services Softlink believes may be of interest to me, to enable Softlink to sell or assign to any person any obligation I may have to Softlink and to enable Softlink to communicate with me for any purpose;
- b) the personal information provided in this Application is collected by and will be held by Softlink whose address is:
 - **Level 2, 60-64 Upper Queen St , Auckland**
 - **PO Box 9578, Newmarket, Auckland**
- c) if I fail to provide any information requested in this Application, Softlink may be unable to process this Application.
- d) I have the right under the Privacy Act 1993 to obtain access to and to request correction of any personal information held by Softlink concerning me.
- e) I warrant that the other people whose personal information is included in this Application authorise me to disclose that information to Softlink and authorise Softlink to use that information as set out in paragraph 4.1(a).

I authorise Softlink to:

obtain at any time from any person or entity, including but not limited to those persons named in this Application, any information that might assist Softlink to process and/or accept any application for a trading account I may make to Softlink (including, but not limited to, this Application) or for any of the other purposes for which I have provided personal information to Softlink. I authorise any such person to disclose to Softlink any personal information that that person holds concerning me.

Signed by: _____

For and on behalf of Applicant

Name: (Print) _____ Date: _____